

2011 Board Meeting

Historical Society of Phillipston, Inc.

Date	October 12, 2011
Location	Historical Society of Phillipston Museum
Time	7:00 PM
Board members present	Gordon Batchelor, Dave Bramhall, Jane French, Carole Gariepy, Gerry Gariepy, Karl Hakkarainen, Sandra Hakkarainen, and Linda Langevin
Board members absent	Les Dossett, Gerhard Fandreyer, and Peter Richard
To start	Our meeting began at 7:06 PM with the recitation of the <i>Pledge of Allegiance</i> . We have a quorum.
Previous minutes	Clerk Sandra Hakkarainen read previous meeting minutes from August 10, 2011. The minutes were read and approved. We agreed that the clerk will send minutes to members before the next meeting, ask for comments, then ask for approval at the meeting without reading the minutes aloud.
Treasury	Treasurer Gerry Gariepy read the Treasurer's report. He reported income of \$3,100 and approximately \$1,680 in expenses.
Anniversary celebration	President, Linda Langevin, congratulated Jane French and the Historical Commission on creating so many wonderful events to celebrate Phillipston's 225 th anniversary. Jane reported that 291 pumpkins were displayed.
Museum	<p>Carole Gariepy bought a rug at the Fryeburg Fair for doorway at the museum. She showed us this pretty browns and black rug, and said that it is large enough that it can be cut in half.</p> <p>The museum sign is now repaired. We agreed with Linda's suggestion to add a small sign on the museum that states <i>Circa 1849 or c. 1849</i>.</p> <p>We discussed tree removal to enhance the visibility of the museum as well to as improve its curb appeal. We unanimously agreed to remove all 3 evergreen trees. Action: Dave Bramhall will check this plan with Jim Mackey, Tree Warden and Highway Superintendent. When he contacts Linda with an update, she will get bids from Pete Lyman and Curt French.</p> <p>Sections of the museum clapboards with peeling paint are now scraped, primed, and painted. Thanks to Gordon Batchelor and Leo Reponen.</p> <p>Linda reported that there seems to be no more evidence of insect damage. Gordon used a commercial application to spray for insects. Curator, Jane French, will put out d-CON[®] to control the mice. Action: Gerry will arrange to stuff any door openings at the museum to help deter the mice, as requested by Jane.</p>

<p>Unfinished excavating</p>	<p>Linda spoke with Pete Lyman about the unfinished excavating business at the museum for which he has already been paid. Pete is ready to finish these jobs and is awaiting our call:</p> <ul style="list-style-type: none"> • Front steps – Pete is waiting for Gerry to arrange a mutually convenient date to install them. • Access to crawl space via granite foundation – Pete is waiting for Gerhard to tell him exactly what to do and where. <p>We agreed that a crawl space access should not be located on the back of the building, where a new addition would block access.</p> <p>Action: Gerry will discuss these issues with Gerhard, and will meet with Pete. Linda offers to attend this meeting.</p>
<p>CPC grant</p>	<p>Linda met with the Community Preservation Commission (CPC) for the third time. They now agree that they will come up with a preservation restriction document, which we will sign for the two projects they have already contributed to at the museum. They will inform Linda when the document is ready for signing.</p> <p>Linda reports that the upcoming round of CPC funding application requires only basic facts. She says that we must create our own narrative with detailed explanations, photos, financial quotes, etc. Linda will begin this process and try again to contact Carol Ambrozy to seek her assistance and guidance about the grant. The application is due Jan. 10, 2012.</p> <p>Linda is waiting for a return call from Carole Ambrozy to discuss setting up a time to meet with her, tour our museum, and discuss her potential interest in working on obtaining grant funding for us.</p>
<p>Museum addition</p>	<p>We discussed proceeding with the concept of a septic system, well and office addition.</p> <p>Action: Gerry and Linda still need to contact Dan McHugh (Brookside Equipment co-owner and museum neighbor) to discuss our future plans, boundaries, need for additional land, etc.</p> <p>Karl researched our State Statutes of Limitations and Case Law and reports no commercial building requirements for public water or bathroom. He suggested that a public bathroom may be a town requirement.</p> <p>Linda reported on the State plumbing code requirements for public buildings.</p> <p>Linda received the following perc test information:</p> <ol style="list-style-type: none"> a. At a recent Board of Health meeting, Linda requested that they waive all fees (\$450) for the Society if we proceed with a septic system and well. The BOH agreed, but said that we must pay the health agent his hourly service rates b. Pete Lyman offers the best price (\$200) for an excavator to do the perc test. c. Ed Berry offers the best price (\$1,500, a \$625 discount) for an engineer to do the perc and septic design, etc. He will discount his services because we are a non-profit organization.

Publicity	Linda reports that the publicity committee has met and chosen a chairman, Karl Hakkarainen.
Ways and means	Linda reports that sale of raffle tickets (by Mel Haughton, Nancy MacEwen, etc.) is going well.
Egg incubator	Linda showed photos of the egg incubator, taken by Jane. Housing and featuring the 7'x7'x7' incubator at the museum is a major reason for needing an addition. Linda read aloud about the incubator worked. Carole Gariepy is waiting to hear from reporter George Barnes to discuss a story about the incubator for the <i>Worcester Telegram</i> .
Programs	Linda announced the Goulding Village tours at the Common at 10am, Saturday, October 15. She read a letter to Patience Bundschuh of Roylston about our interest in this village property. We agreed to support the idea of receiving the property if it becomes available.
	Our full membership meeting and programs resume this coming week, Wednesday, October 19, entitled: " <i>Wildest Stories I Ever Did Tell</i> " by poet and storyteller Michael Humphries. It will be held at the library.
	The November meeting and program is scheduled for 7pm on Wednesday, November 9 in the Congregational Church vestry. The program <i>Sailing Adventure in the Northwest Caribbean</i> will be presented by Dave and Janet Bramhall.
	The December meeting is our annual <i>Memory Tree Ceremony</i> which will be held on at 4:30 pm on December 4 starting on the Common and then going inside the church for the reading of the names being remembered, a musical program, Public Service Award (citizen of the year award), raffle drawing and refreshments. Anne Gobi and Steve Brewer are invited. Linda emphasized that we need publicity about this important program and fundraiser. Actions: <ul style="list-style-type: none"> • Kay will put the form in the church newsletter. • Carole will write a program article for the newsletter. • The publicity committee will get a photo of the Hand Bell Choir to put in the newspapers and coordinate it with a news release. They will also arrange to mail the form to Society members and friends.
	No programs in January, February, or March. However, the Ice Out contest will be underway, and headed by Ways + Means Committee chair, Mel Haughton.
	The Westminster Historical Society is having an auction on October 5. Linda handed out information about this program.
Next meetings	Our next meeting is Wednesday, December 14, 2011 at 7 PM at the library. Linda says we that we may review our CPC grant application at this meeting.

We adjourned at 8:45 PM.
Respectfully submitted, Sandra M. Hakkarainen, Clerk